



## Major Gifts Tracking Template

RANK	NAME		CONTACT			AREA OF INTEREST	STATUS			LAST GIFT			NEXT ASK			TEAM	LAST STEP	NEXT STEP	ACTION THIS MONTH?	
	Main Contact	Spouse / Partner	Address	Phone	Email		Current	Lapsed	Prospect	Amt	Date	For	Amt	Date	For					
2	Jane Doe					Rivers	x			\$ 5,000	3/15/15	Water program	\$ 7,500	2/15/16	General support	Don	Called at year end to thank	Ask for increase, general support	*	
1	John Hancock					Bears	x			\$ 10,000	12/1/15	General support	\$ 25,000	6/1/16	Capital campaign	Don, Liz	Called at year end to thank	Cultivate for cap campaign gift		
2	Mary Smith					Salmon		x		\$ 15,000	12/31/14	Capital campaign	\$ 5,000	2/10/16	General support	Susan, Liz	Visited June '15	Call, ask for early gift this year	*	
3	Bill Jones								x											
TOTAL																				
										\$ 30,000					\$ 37,500					